# **PROCRASTINATION**

### Understanding Procrastination

#### Fact #1: It's Rarely About Time Management

Procrastination is more about unrealistic expectations, avoidance, coping with stress, or fear of failure.

#### Fact #2: Coping

Procrastination is an attempt to cope with external pressures and negative internal experiences. So it feels adaptive in the moment.

# Fact #3: Procrastination & Stress

Procrastination is linked with higher stress levels, illness, and lower academic performance among college students.

#### Fact #4: Creating Bad Habits

Experiencing positive outcomes from last-minute work and cramming, plus holding beliefs like "I only work well under pressure" can fuel the habit.

### Overcome procrastination by understanding the specific contributors:

 $\rangle$   $\rangle$   $\rangle$   $\rangle$ 



# DONE IS BETTER THAN PERFECT.

AND NO ONE'S WORK IS PERFECT ALL THE TIME

#### **Negative Self-Talk**

**Feeling:** down, defeated, and distracted before and while working

**Sounds like:** a mean internal coach downplaying your abilities and performance ("*What's the point?*")

#### **Concentration Difficulty**

**Feeling:** bored by the content of tasks or overwhelmed by their complexity

**Sounds like:** doing everything *but* your work, getting caught up in external and internal distractions

#### Fear of Failure and Perfectionism

**Feeling:** worried about future outcomes of academic tasks

**Sounds like:** overthinking how to finish a task, spending too much time on a certain part of a task, or over-planning rather than actually working

# **PROCRASTINATION**

# **Creating Conditions for Success**

#### Create an Environment and Circumstances That Promote Productivity

- Find the time of day you have the most energy and focus. Do your hardest tasks then.
- Cut out external distractions consider lighting, presence of people, level of noise.
- Put your phone in "do not disturb."
- Schedule a reward after every working block (e.g., a walk or a chat with a friend)

#### Address Emotional Barriers

- Make a stressful and demanding task more doable by breaking it into smaller chunks.
- Reframe procrastination as avoidance when you avoid a task, you might be making it more stressful.
- Identify each action as a choice point. What behavior will you engage in next? Work or procrastination?

#### Time to Act!

- Just start! Perfectionism can be paralyzing. Strive for progress instead.
- It's better to be a perfectionistic editor than a perfectionistic creator.
- Set limits on how long you'll work. Rather than schedule an entire day, give yourself time for work and play.

## **Campus Resources**

#### Habif Health and Wellness Center

Medical Services: 314-935-6666 Mental Health Services: 314-935-6695 Health Promotion Services: 314-935-7139

#### **Visiting Us**

Habif is on the lower level of Dardick House on the South 40 on Shepley Drive. The Zenker Wellness Suite is in the Sumers Recreation Center (room 303).

#### habif.wustl.edu



STUDENT AFFAIRS AT WASHINGTON UNIVERSITY